

CURRICULUM VITAE
Stephenie Schlett

EDUCATIONAL BACKGROUND

1. **Master of Education**, Lamar University, 2007. Major Area: Educational Leadership
Lamar University, to present - 18 hours toward MA History
2. **Teacher Certification**, Lamar University, May 1991. Major Area: Social Studies
3. **Bachelor of Arts**, Lamar University, August 1987. Major Area: Economics

POSITIONS IN HIGHER EDUCATION

1. **2011-Present: Dual Enrollment U. S. History Teacher, Lamar State College Port Arthur**

Responsible for providing information including campus strategic planning processes, assessment reports of student learning outcomes in degree programs, survey summaries of student, faculty and staff perceptions of all areas of the college, and compilation of institutional and demographic data that enables the faculty, staff and administration to fulfill the goals of the mission statement. Responsible for the systematic collection, review and use of information regarding an activity or plan undertaken for the purpose of making decisions and consistent judgments, including taking actions that are designed to enhance operations and activities of the unit, and improve performance. Responsible for creating student achievement reports, tracking term enrollments, course completions, program major headcounts, and campus graduates. This position also provides oversight of the SACSCOC reaffirmation process and institutional data for implementation of Texas Higher Education Coordinating Board requirements.

INSTRUCTIONAL EXPERIENCE

2012 to Present

Dual enrollment U. S. History teacher at Nederland High School

2008 to Present

AVID District Director NISD

1992 to Present

Social Studies teacher Nederland High school

1991 to 1992

Social Studies teacher Thomas Jefferson High School

ADDITIONAL RELATED EXPERIENCE

COLLEGE SERVICE

PROFESSIONAL AFFILIATIONS

PROFESSIONAL DEVELOPMENT